In an essay, each main topic should be dealt with in a separate paragraph. Divide Text 1 into three paragraphs, and say what the topic is in each case:

Text 1

At university you will have to write often and in various different formats, depending on the subjects you are studying. The most common form of writing is the essay but reports, case studies, summaries and, on some undergraduate programmes, a dissertation at the end of the year can be included. All pieces of writing need to be structured in a particular way, and when your tutor sets you a task he or she will generally advise you about the most appropriate structure to use for it. You need to be clear about this so, if you are at all uncertain, you should always ask the tutor. You will normally be expected to word process your work and you will also be told how many words you should write. This is important because if you do not write enough words, you may lose marks. Conversely, if you write too many, the tutor may not mark the extra ones.

From The International Student’s Guide

Text 2 below is not well written because it has too much repetition. Underline any parts which are repeated unnecessarily. How would you replace them

Text 2

Greenland is situated in the north Atlantic. Greenland has an Arctic climate and much of Greenland’s land is permanently covered with ice. Greenlanders are an independent people, and Greenlanders’ origins are a mix of Inuit and European. Young people are increasingly rejecting the traditional lifestyle by moving to the towns. The fact that they are rejecting the traditional lifestyle and moving to the towns is becoming a problem for Greenland’s welfare system.